

**TOWN OF SOMERS, CONNECTICUT**  
**Somers Veterans Memorial Park & Healing Garden Ad-Hoc Committee**  
**(dba) Veterans Park Ad-Hoc Committee**

Date: Wednesday, March 04, 2026

Time: 3:00 PM

Location: Somers Town Hall Auditorium

Zoom Access: (Committee-only, password-protected)

**AGENDA**

1. Call to Order

- Chair to open meeting
- Pledge of Allegiance

2. Roll Call

- Secretary to record attendance
- Seating of alternates (if necessary)

3. Opportunity to Add Urgent Agenda Items

4. Approval of Minutes

- Review and approval of February 18, 2026, meeting minutes (as posted)

5. Administrative Updates

- Chair Update: Board of Selectmen information communication
- Member questions or clarifications on handouts/information from our last meeting

6. Old Business

a. Architectural Concept Development

- Review of selected design direction (Tobacco Barn concept/rendition 1 baseline)
- Informational Update – Feb 20, 2026, coordination meeting with architects
- Confirmation architects can produce Phase 2 planning documents
- Planning documents must be based on a finalized design
- Committee-selected direction: Rendition 1 with elements of Rendition 2
- Need to refine/blend existing renditions into a single unified concept to support Phase 2
- Architects advise blending/refinement is outside original Phase 1 scope and requires proposal amendment.
- Cost estimating (soft/hard) is outside architect scope; qualified third-party estimating recommended
- Discussion whether to request proposal for additional architectural services to blend/refine concept (no work authorized at this time)
- Discussion sequencing – final design refinement > cost estimating > CIP > approval pathway

b. Board of Selectmen Follow-Up

- Status of architect contract/PO and project approval pathway (informational coordination)
- Clarification of project approval pathway

7. New Business

a. Funding Subcommittee Report

- Membership update; summary of initial meeting
- Grant research, timelines, and opportunities
- Advisory recommendations to full committee

b. Project Costing & CIP Presentation

- Required elements for complete cost package
- Identification of soft costs (PM, RFP, etc.) and construction (hard) estimates needed
- Dependency: finalized design refinement required before reliable estimating
- Separation of scope: architectural services vs. independent estimating services
- Timeline planning for CIP submission

c. Hartford Foundation Grant

- Status of remaining funds (\$5000) originally allocated for groundbreaking-related activities

Discussion: proposed reallocation to planning/design refinement and independent cost estimating to advance project readiness potential. Action: Authorize Chair to submit scope modification request to Hartford Foundation. Public Comment

9. Summary of Committee Actions (formal votes only)

10. Implementation and Follow-up Assignments (execution of approved actions: who/what/by when)

11. Next Meeting: Wednesday, March 18, 2026, at 3:00 PM

12. Adjournment